

**SAN BERNARDINO COUNTY PROBATION DEPARTMENT
JUVENILE JUSTICE COORDINATING COUNCIL**
Probation Administration, 175 West Fifth St., 3rd Floor, Room 300
October 28, 2025
Minutes

CHAIR: Tracy Reece (909) 387-5693

COORDINATOR: Kyle Borg (909) 383-2722

PRESENT: Laura Addy, Kyle Borg, Robert Brown, Daniel Edber, Don English, Michael Fermin, Jeany Glasgow, Rasha Habib, Vicky Hurtado, Maria Insixiengmay, Thomas Kamara, Kim Knaus, Gayle Morrow, AnnMarie Pierce, Iliana Rodriguez, Richard Sterling, Rachel Tolber, Claudia Walker, Denise Jaime Vazquez

Absent: Ed Barry, Valerie Clay, Heather Copeland, Stephen Crane, Abdul-Hakim Day, Timothy Hougen, Tina Hughes, Rebecca Irwin, Mara Montelongo, Scott Nichols, Kory Oberlies, Myrlene Pierre, Briana Porras-Stephens, Tracy Reece, Henry Rosas, Jennifer Marie Roth, Cynthia Roth-Felter, Robert Saldana, Scott Wyatt

Agenda Items	DISCUSSION	ACTION
I. Welcome & Introductions	The meeting was called to order at 1:31p.	K. Borg
II. Review & Approve Minutes of 07/22/25 meeting	It has been moved and seconded that July 22, 2025, are approved.	1 st Motion – R. Brown 2 nd Motion – D. English
III. Financial Report	<p>Probation was finalizing the year-end entries for the financial report, which has been finalized. They didn't anticipate the final numbers to be much different from what was presented at the last meeting. The major difference is the revenue that was received from the growth in the allocations. On the financial report, the section in green shows the annual allocation that is given depending on the state level. They try to keep the budget as conservative as possible. It came in about a million dollars higher than originally budgeted. They are anticipating the reserve balance to grow by about 7.5 million, with the amount that was not spent from last year. The bottom right of the financial report shows the current reserve balance is 28.5 million, which is more than anticipated.</p> <p>If projects continue to come in the budget can be reallocated. They didn't want to exceed the budget on the revenue side. The funds are still available in reserves to be reappropriated into the budget.</p>	T. Kamara
IV. JJCC Grant Amendment	Lieutenant Laura Addy from the San Bernardino County Sheriff's Department has a request to amend their previously approved grant for the Love 4 Literacy program. The Love 4 Literacy program has inmates incarcerated, and the children of those inmates come, and they have full contact with their parents. When the grant was originally written, it was written for \$150,000 over the course of three years. The funds are used for field trips, school clothing, and other items the kids may need to support	L. Addy

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<p>V. Homeless Grant</p>	<p>them while their parents are incarcerated. There are usually 10-20 kids enrolled in the program throughout the year at a time because there are so many restrictions on who can and cannot participate in the program. One of the biggest things that was done for the kids is attending Saddle Up. It is a program with the Sheriff's Department. It is associated with the rodeo. The kids come out and they have a lot of the local ranchers throughout the county who have horse ranches. They give horse riding lessons. The kids get hands-on experience with farm animals, cows, and get to ride the horses. When the original grant was presented, it was specifically for the kids who are part of the Love 4 Literacy Program, which limits it to the kids who are children of the inmates. They found out that a lot of the kids who are in the Saddle Up Program come from the Boys and Girls Club and from all over the county. All these kids are at-risk youth. Their costs are usually covered by donations from the community. There has been a growing need for this program to be expanded. The satellite program had a Domestic Violence shelter where they had over 20 kids who lived there for over 2 years and wanted to be a part of the program. The Sheriff Department must find funding for those children. The Sheriff Department is asking to expand the reach to include children who are outside of the Love 4 Literacy Program to be involved in the Saddle Up Program. When it was originally written, the scope was too narrow. They want to meet the greater need of kids through this contingent if it can be expanded to include all children involved in the satellite program. It would be between 50-100 youth for the \$150,000 budget. There were nine yes votes and zero no votes. The request to expand the grant has been approved.</p> <p>Don English, from the Superintendent of County Schools, has a proposal that was presented last year, prior to the fiscal year ending. This grant is for the Homeless Education Program. The purpose of this grant is to support those at risk, now known as Promise Youth, and their families. It serves homeless students from birth to 22 years of age across the county, providing prevention and intervention services aligned with the McKinney Vento Act, which defines homelessness, and ensuring every student succeeds. The need for identification is that they have 27,000 homeless students in San Bernardino County, approximately 6% of all students who they serve. There is a 41.1% chronic absenteeism among the Homeless students versus the 28.9% overall. The percentages show that homeless students need more support. The grant will help provide after-school tutoring, enrichment programs, and mentoring for students (mentors from those who have been in similar situations, meaning they have been in foster care or experienced homelessness). They are asking for one million dollars to expand on the current services. The current homeless education budget is \$300,00 a year. They partner with many organizations to support their students through collaboration. They will provide scholarships for all homeless graduates pursuing college. They want to expand the minimum program for homeless youth and anticipate the full one million to be spent by the end of the year. They decided instead of make the grant for the fiscal year, they request the grant be extended for the entire 25/26 school year to get accurate data. This will give</p>	<p>D. English</p>

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<p>VI. School Probation Officer Fee Waiver 25/26</p>	<p>them a full 12-month cycle to show that the grant is working. There were nine yes votes and zero no votes. The grant has been approved for one full school year.</p> <p>The San Bernardino County Probation Department has 25 Probation Officers located in schools and school districts throughout the county. Contractually, each school district is required to pay a portion of their salary which equates to \$35,155 per officer per school year. Traditionally, the JJCC has voted to waive the associated salary fees and fund this through the AB1913 Juvenile Justice Crime Prevention Act. If the 25 school POs remain at their current schools, the total fee waiver would be approximately \$878,875. For transparency, there are eight current vacant school POs. Although it is unlikely that all of them will be filled for the next school year. If all the positions were filled, the total waiver would be approximately \$1,160,115. There were nine yes and zero no votes. The School Probation Officer fee waiver has been approved.</p>	<p>K. Borg</p>
<p>VII. PD LET Updates</p>	<p>This quarter, L.E.T. Social Service Practitioners provided individualized support to 51 new students and their families. They participated in 6 Student Attendance Review Board (S.A.R.B.) meetings across two districts: Fontana Unified and Snowline Joint Unified. SARB meetings in Yucaipa-Calimesa Joint Unified School District are scheduled to begin in October 2025. across two districts: Fontana Unified and Snowline Joint Unified. SARB meetings in Yucaipa-Calimesa Joint Unified School District are scheduled to begin in October 2025.</p> <p>During this reporting period, SSP Bates continued leading Parent Engagement workshops, beginning with Jurupa High School in the Fontana Unified School District. His first session of the school year welcomed 15 parents. Meanwhile, SSP Perez relaunched Parent Engagement workshops in the Snowline Joint Unified School District. These sessions are offered both in person at the district and virtually. The first workshop had a strong turnout, with 22 parents and 25 children attending in person, and an additional 60 individuals participating via livestream.</p> <p>Workshop Topics:</p> <ul style="list-style-type: none"> • Fontana Unified School District Jurupa Hills High School <ul style="list-style-type: none"> Jurupa Hills High School September 29, 2025: Positive and Negative Impacts of Electronics/ Social Media Sequoia Middle School Upcoming October 1, 2025: Society Anxiety • Snowline Joint Unified School District <ul style="list-style-type: none"> September 18, 2025: Self-Esteem Upcoming October 23, 2025: Peer Influences – How to talk to your child about their friends 	<p>R. Sterling</p>

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	<ul style="list-style-type: none"> • Yucaipa-Calimesa Joint Unified School District Family Learning Center September 24, 2025: Importance of Attendance (cancelled) Upcoming: October 23, 2025: Healthy Routines Calimesa Elementary School Upcoming: October 8, 2025: Building Positive Parent/Child Connection <p>Success Stories:</p> <ul style="list-style-type: none"> • SSP Bates helped the parent of one client reconnect their other child, who is the sibling of our client, with IRC autism services. These services had previously been discontinued due to lost medical paperwork. The challenges of caring for the sibling at home have contributed to our client’s poor school attendance. However, during the first month of school, the client showed significant improvement in attendance, motivated by the goal of making up lost academic credits. • As the new school year approached, SSP Perez reached out to a family to check in and re-establish support from the last school year. The student’s mother shared that they were struggling to afford school supplies and backpacks for her two school-aged children. SSP Perez was able to provide the family with backpacks and school supplies to begin the school year. The mother expressed gratitude, and the children have not been seen at SARB thus far this school year. • “The S family” was not going to school due to the stress of an impending eviction. Through a Children’s Fund application submitted by SSP Allan, the family had their back rent paid off, relieving the stress for the family, which ultimately increased the students’ school attendance. <p>SSP Kohler supported a parent by helping draft an IEP request letter. She helped the student get reconnected in school by assisting with enrollment at a new school, and she arranged transportation to and from school</p> <ul style="list-style-type: none"> • Additionally, SSP Kohler worked with another student and their family to initiate a 504 plan for a chronic illness and collaborated with the school to address attendance issues and ensure missed assignments were completed. <p>Placement Visit: Visit with the Youth at Juvenile Hall, Placement facility, and/or RFA Video/ Telephone: Youth are encouraged to contact SSP for resources, de-escalation tools, brief interventions, case updates, or inquiries. Youth outside of a 1-hour drive can participate virtually for placement visits, or as needed to accommodate facility schedules. Collateral Contact: Refers to discussions, meetings, case staffing, as well as facility contact, and program follow-up. These contacts help with youth engagement and program consistency.</p> <p>Success Stories Transitions are a significant part of adolescence and early adulthood. This quarter, Placement Project successfully supported two youth in moving into Transitional Housing Programs (THP). These</p>	

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	<p>placements have been both positive and supportive, helping the youth take meaningful steps toward independence.</p> <p>To ensure a smooth transition, the SSP Ramirez played a key role by offering resources, guidance, and continuity. Having a familiar and trusted adult present during this period provides reassurance and clarity, making the process less overwhelming for the youth.</p> <p>Before the transition, the SSP meets with each youth to explore their interests, goals, and needs. Together, they discuss desired outcomes and identify potential solutions, supports, and resources across different areas of life. These conversations help the youth begin planning and understand the purpose and expectations of the THP program.</p> <p>Once a youth is accepted into THP, the SSP coordinates with the agency to facilitate a soft handoff. This includes introducing services and, when needed, helping to establish rapport between the youth and the new provider. These collaborative efforts have led to successful transitions, ensuring that youth feel supported by a network of care, not just a single agency.</p> <p>SSP Perez recently had the opportunity to assist a youth involved in an open Child and Family Services (CFS) case who was newly placed in a group home. At the time of placement, the youth had very few personal belongings or hygiene items.</p> <p>To address these urgent needs, SSP Perez accessed the Public Defender’s Emergency Referral Fund in partnership with Children’s Fund. With this support, they were able to secure funding for essential items. Together, SSP Perez and the youth selected new clothing and hygiene products, helping the youth feel more comfortable and cared for in their new environment.</p> <p>Just recently, SSP Perez saw him at an outreach event, and he approached her to express his gratitude. He was wearing one of the hoodies that he bought and told SSP Perez that they are one of his favorite hoodies because he had received so many compliments on it. This simple moment served as a reminder of how small gestures like providing new clothes can foster confidence, stability, and a sense of normalcy for youth, navigating difficult transitions.</p> <p>Community Outreach</p> <ul style="list-style-type: none"> July 24, 2025: Greater Backpack Giveaway with the Victor Valley Rescue Mission Vendor and Volunteering July 26, 2025: Annual Backpack Giveaway with I.E. Rebound & Arrowhead United Way Vendor August 1, 2025: Back to School Backpack Giveaway with Young Visionaries Vendor August 5, 2025: San Bernardino Police National Night Out August 5, 2025: Rancho Cucamonga Police National Night Out August 6, 2025: Supervisor Joe Baca’s Annual Backpack Giveaway Vendor <p>Trainings</p> <ul style="list-style-type: none"> • 7/22/25: Navigating Legal Advocacy for Clients with Autism with IRC And IE Autism Society 	

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<p>VIII. DA LET Updates</p>	<ul style="list-style-type: none"> • 7/29/25: Strengthening Support for Unaccompanied Children Experiencing Family Separation • 8/5/25: Immigration Enforcement Trends • 8/14/25: Required Reporting and Client Trust Accounts: An Ethical Inquiry • 9/18/25: High Stress Coping and Substance Abuse • 9/9/25: Overview of Services Provided by the Mexican Consulate • 9/17/25: Crisis Debriefings for Public Defenders <p>Jennifer Roth covers the Desert Division. Desert Division LET DDA Roth attends the following SARB meetings, including Trona, Baker, Needles, Lucerne Valley, Barstow, Silver Valley, Helendale, Snowline, Hesperia, Victor Valley Union High School District, Victor Valley Elementary School District, Adelanto, and Apple Valley. DDA Roth taught an evening class for the Parent Project in Apple Valley, as part of the SHOCK program. DDA Roth spoke with parents about truancy related issues, juvenile justice, and other criminal justice topics. Victor Valley Union High School District School Police is a new addition to the school district this year. DDA Roth is working in conjunction with their department to work on truancy-related issues and attend SARB meetings. DDA Roth is working with the Barstow Sheriff's Station to ensure there is a sheriff's deputy assigned to each SARB panel in their jurisdiction: Silver Valley USD (Yermo), Baker USD and Trona USD.</p> <p><u>Upcoming:</u></p> <ul style="list-style-type: none"> - <u>10/28/25 Career Presentation, Sultana High School:</u> DDA Roth will present to high school students at Sultana High School who are interested in careers in the criminal justice system. - <u>Fall 2025, S.H.O.C.K.-</u> DDA Roth will teach a class on Criminal Justice/Juvenile Justice and Truancy for the S.H.O.C.K. Program- Fall 2025 Class. The program is run by the Apple Valley Police Department and works with at-risk youth to provide structure, support and education. - <u>Fentanyl Presentations-</u> various schools across the desert division- San Bernardino County DA's Office provides a Fentanyl educational presentation for local schools. - Henry Rosas covers the Central Mountain, and Morongo Basin. Since the last JJCC meeting, he has attended approximately 11 SARB panel meetings and has met with approximately 100 families of students. <p>The most common barrier to student attendance among the several school districts that he works with continues to be mental health and/or emotional issues that the students are struggling with.</p>	

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	<p>Throughout the school districts they have referred many students to school counseling and outside counseling and therapy to address such issues as anxiety, depression, and even self-harming tendencies. Many students lack motivation to better themselves. Their parents often lack parenting skills and tools to support and encourage their child to do better. Lack of family stability, including homelessness, continues to be another barrier for many families struggling to get students to go to school. Students and He distributed two alarm clocks to students who lacked their own alarm clock and showed improvement in their attendance. He distributed approximately 12 gift cards to students who have significantly improved their attendance since being placed on a SARB contract. Those gift cards were to Subway, Starbucks, and Circle K.</p> <p><u>OTHER ACTIVITIES</u></p> <ul style="list-style-type: none"> • Attended and ran a booth at the National Night Out Law Enforcement event • Attended and taught at the Fontana Leadership Intervention Program • Attended and taught at the Rialto Pride Platoon program • Conducted school site and home visits to follow up with students struggling with attendance <ul style="list-style-type: none"> - parents were referred to Truancy classes, Parenting classes, counseling, and tutoring. 	
IX. Probation Updates	<p>Probation has a few updates. Mireya Macias has been hired as a Deputy Chief for the Probation Department. Her main role will be overseeing the Central Valley Juvenile Detention and Assessment Center. The Probation Department is doing a lot of work throughout the county. Probation has been attending graduations for Wraparound, INFO, and Boys Council. Probation has been involved with the CASE Program and Girls Court. Probation will be facilitating or participating in numerous holiday events throughout the county.</p>	K. Borg
X. Ethics Training	<p>Reminder that ethics training is required to vote on motions during the JJCC. Currently, all the members present are up to date. If new members plan on being the back up, they will need to see OS Brittney Kanady for the link. When the training is complete, the certificate must be sent to Brittney Kanady for filing.</p>	K. Borg
XI. Round Table	<p>R Brown: The governor signed a bill AB1376, which will change the statute of juvenile probationers to 12 months.</p>	R. Brown
XII. Public Comments Next Meeting	<p>There were no public comments. Meeting adjourned at 3:01pm. Next meeting is scheduled for January 20, 2026, at 1:30pm.</p>	K. Borg